



Present: Anne Heard, John Whitehead, Margaret Wanke, Celia Cheatley, Leah Honkanen. Trish Feeney and Eva Kelemen (recorder).

Regrets: Molly Leathwood, Village of Kaslo representative

1. Call to Order: **6:07 pm**
2. Anne welcomed Trish Feeney.
3. Approval of Agenda: **Motion to approve the agenda with the addition of 5-c: Village of Kaslo: business license. Celia/ John/ carried.**
4. Approval of Minutes: **Motion to approve the minutes from September 20, 2022. John/ Leah/ carried.**
5. Correspondence:
 - a) Brittny Anderson, MLA–Anne has reached out to keep the conversation going about sustainable provincial funding and our new library project.
 - b) Public Libraries Branch: Eva met with Director Mari Martin and Consultant Adrienne Wass on January 11 via teleconference to discuss the New Library Project and availability of provincial grants.
 - c) Village of Kaslo – Jan 17 letter re: business licenses for non-profit organizations doing business. Eva to respond to letter to clarify that the library has no for-profit activities.
6. Business Arising:
 - a) Email motions: **both motions ratified.**
 - i. **Oct 3** - The KDPL Fundraising committee will hire Cloe Bayeur-Holland as bartender and to obtain the liquor license for the Nov. 5 Gala.
 - ii. **Dec 1** - Motion to close the library from December 24- Jan 2 for Christmas holidays.
 - b) Strategic Planning (bequest) – future of the library
 - i. Fundraising committee: (updates) – We’ve had a few donations to start of 2023 and will soon add half the proceeds from the Jan 1st Polar Plunge (shared fundraising event with Langham).

	2020	2021	2022	2023	Total
Grants: <i>CBT, CFNKLS, CIP, Village</i>	\$187,500	\$3,000	\$6,750		\$197,250
Fundraising events (<i>KDPL savings</i>)	\$9,900	\$33,220	\$30,589		\$73,709
Donations	\$76,150	\$192,291	\$142,620	\$5,517.50	\$416,579
LAND cost - completed 2021	-\$256,150	-\$43,850	na		-\$300,000
DESIGN cost	-\$17,400	-\$3,900	-\$76,510		-\$97,810
Expenses			-\$6,463	-\$5.30	-\$6,468
Funds raised to date	\$681,069		funds	available:	\$283,259

- ii. Bylaw 1159 – KLBC agenda item Dec 13 – (tabled)

c) Centennial projects

- i. Panel –(draft attached) The board reviewed the draft of the Centennial Celebration panel and expressed thanks to Eva for the creative layout. Eva to add a heading ‘centennial sponsors’ above sponsor logos and then circulate with sponsors before printing. One part of this project included going through historical records to list all past KDPL board members and the years that they served. We now have a listing from 1920 onwards that is easy to update going forward for all the years that data was available. Some data was missing or damaged (moldy). There were several trustees who served 5 or more years beginning with Helen Keen who served from 1920-31. They are listed on the centennial panel.

7. Reports:

- a) Financial—(attached: Nov comparative income statement, Pension benefit letter, Budget presentation) The December comparative income statement was ready and partially reviewed by Eva right before the meeting. More work needs to be completed to clearly discuss the income statement such as accounts payable/receivable and deferred funds for multi-year projects so that only 2022 is represented. Most lines are within budget except for office supplies due to postage costs for interlibrary service. The next meeting will include a detailed discussion and notes re: yearend. Yearend work will be submitted to Minichiello & Company next week. The pension benefit letter was reviewed, discussed, amended and signed per policy. Margaret expressed appreciation for the comprehensive budget presentation. Eva and Anne to present it to North Kootenay Lake Services Committee on January 23. **Report accepted as presented.**
- b) Library Director –(attached – Dec report with updates) Anniversary dates noted for January: Angela has work for KDPL for 5 years; Eva for 18 years. Eva completed the Indigenous Canada online training program offered through the University of Alberta. Angela is very close to completing it. The 12 modules provided a lot of detail from history to modern art– I learned a lot and look forward to continuing my education. Noted that a plan is required by September 2023 to comply with new Accessibility Act. The KLF has struck a committee to work on this requirement as a group. **Report accepted as presented.**
- c) Program Coordinator—(attached) A program summary will be part of the AGM. The board thanked Angela for her detailed report. **Report accepted as presented.**
- d) Kootenay Library Federation- (attached) Anne reported on ongoing discussions regarding frozen provincial funding. Public engagement was suggested by MLA Anderson to address this. **Report accepted as presented.**
- e) COVID-19 Relief & Recovery Grant Report – (attached) The funds helped us to catch up on projects that were deferred due to COVID operations, offer community outreach programs, and to bring operating hours back to normal with new work schedules including a new employee. Feedback has included cheering and applauding getting back to 10 am opening and offering after school/work hours 3 days per week. The recovery grant will help make these changes sustainable with our operating budget. The attached report shows progress in all areas, estimated costs to continue plans, and amounts to defer (see 8-c). **Report accepted as presented.**

f) BCLTA – January Bulletin & Board training opportunities. See:
<https://mailchi.mp/6a910013f591/bclta-january-2023-bulletin?e=3c5f6613fb>

8. New Business:

a) New Board Member appointments:

Motion: to appoint Trish Feeney as a KDPL Trustee. Margaret/ Leah/ carried. Councilor Molly Leathwood has been appointed to the KDPL Board as the Village of Kaslo Representative.

b) Account management – reserves (worksheet & account summary attached)
Board reviewed and discussed reserve funds. It was decided to revisit reserves in May to make the necessary motions to reinvest them on their anniversary dates to new terms with better interest rates.

c) Year end (deferral worksheet attached) **Motion to defer late sponsorships and multi-year project amounts as listed on the attached deferral worksheet and to defer and allocate the 2022 KDPL-Osprey fund to 2023 programs. Celia/ Anne/ carried.**

d) AGM date: March 22 at 6:00 pm. Eva to advertise.

9. Next Meeting: Wednesday March 1, 2023 at 6:00 pm

10. Adjournment: **Celia 7:50 pm**