

**Present:** Celia Cheatley, Leah Honkanen, Stephanie Judy, Trish Feeney, Eva Kelemen (recorder)

**Regrets:** Margaret Wanke, Molly Leathwood – Village Representative

1. Call to Order: **6:24 pm**
2. Approval of Agenda: **Motion to approve the agenda. Stephanie/ Leah/ carried.**
3. Approval of Minutes: **Motion to approve the minutes from April 20, 2023. Trish/ Leah/ carried.**
4. Correspondence: none
5. Business Arising:
  - a) Email motions: none
    - i.
  - b) Strategic Planning – New Library Project
    - i. Fundraising committee: met on April 26 & May 11 to develop ideas. Working on event for Canada Day if feasible. Discussed some ideas.
  - c) BC Enhancement Grant - projects

**Motion to use the Enhancement Grant to implement the new wage schedule for the next 3 years. Trish/ Stephanie/ carried.**

**Motion to use the Enhancement Grant to open the library from 11-3 on Fridays starting on June 23. Leah/ Trish/ carried.**
6. Reports:
  - a) Financial—(April report & Account Management Plan attached)

The April comparative income statement was presented along with the Account Management Plan to facilitate term renewal. All 4 provincial grants have arrived; a second payment is coming in June for the BC Enhancement Grant. The CFNKLS grants and ReDi grant have been approved. **Report accepted as presented.**
  - b) Library Director –(attached) Highlights: provided updates on Enhancement Grant, Kootenay Library Federation meetings, Accessibility Act requirements, and the upcoming overhaul to our website. The library and City Hall had fire inspections in April; we are required to move the chairs out of the electrical room by the end of May (there is no other storage option). **Report accepted as presented.**
  - c) Program Coordinator—(attached) From January to May there were 22 program events with 184 participants. Programs included Literacy Week Activities, Family Storytime sessions, a special Earth Day storytime & craft with Anne Heard, an Invitation to Create for children, and youth programs such as Bingo, making jewelry, painting totes, and monthly books, crafts, and more meetings. Sponsors include CBAL, KULYN, Kaslo Community Services, CBT, and Kootenay Library Federation. On Wednesday afternoons, the CBAL & CBT sponsored Digital Learning Lab by appointment continues. Since October 2022, 52 appointments have been booked helping 33 individuals with technology questions. **Report accepted as presented.**
  - d) Kootenay Library Federation- (Eva) Margaret and I attended the KLF Board meeting in Grand Forks on April 29. The KLF presented financial reports and held elections – including having co-chairs for the first time. The KLF Accessibility Committee is formed, on schedule, and will forward surveys soon. The KLF Director continues emergency

preparedness training and has been hired by BCLTA to develop templates for BC public libraries. A survey was sent out May 1<sup>st</sup> and there will be focus group discussions for Trustees on May 25 (6:30) and May 26 (1:30-2:30) followed by one for Library Directors on June 1. **Report accepted as presented.**

e) BCLTA – May Bulletin & Board training opportunities. See:

[https://mailchi.mp/a0b8d1a2e69b/bclta-may-2023-bulletin?e=\[UNIQID\]](https://mailchi.mp/a0b8d1a2e69b/bclta-may-2023-bulletin?e=[UNIQID])

7. New Business:

a) RDCK Budget considerations: After discussion, the board provided some direction to finalize the draft budget. Enhancement Grant projects still to be incorporated. The final draft will be ready for approval at the June meeting.

b) Terms

**Motion to manage KSCU terms per the account management plan as follows:**

- i.** Term 80 (Reserve #4) matures June 6, 2023 to Chequing-Operating. **Reinvest entire amount into a 3 year Rateclimber term that is redeemable on anniversary date and transfers to (1020) Chequing-Operating when it matures.**
- ii.** Term 84 (AM Bequest) matures June 6, 2025  
Term 87 (Reserve #2) matures June 16, 2024  
Term 90 (Reserve #6) matures June 16, 2024  
Term 92 (Reserve #5) matures June 8, 2025  
**Redeem each term on anniversary week and re-invest entire amount of each one separately into 3- year Rateclimber terms that are redeemable on anniversary date and transfer to (1020) Chequing-Operating when they mature.**
- iii.** Term 93 (HSR Bequest) matures June 17, 2025 to Chq-Op. **Redeem term on anniversary week and re-invest all but \$600 into a 3 year Rateclimber term that is redeemable on anniversary date and transfers to (1020) Chequing-Operating when it matures. (note: transfer \$600 from Operating to Collections account)**
- iv.** Term 95 (deferred BC Equity) matures June 17, 2025. **Redeem term on anniversary week and re-invest \$2,735 from Chequing-Operating into a 3 year Rateclimber term that is redeemable on anniversary date and transfers to (1020) Chequing-Operating when it matures.**
- v.** **New term** (deferred TECH). **Invest \$10,000 from Chequing-Operating into a 3 year Rateclimber term that is redeemable on anniversary date and transfers to (1020) Chequing-Operating when it matures. (note: transfer \$2,071.98 from Def TECH 3 to Operating)**
- vi.** **New term** (New Library Project). **Invest \$60,000 from Masterplan – NLP 5 into a Kootenay Saver term that is redeemable after 90 days and transfers to (1035) Masterplan – NLP 5 when it matures.**
- vii.** **New term** (Reserve # 8). **Invest \$5,000 from Maximizer – Reserves 1 into a Kootenay Saver term that is redeemable after 90 days and transfers to (1020) Chequing-Operating when it matures.**

**Moved by Leah Honkanen, seconded by Trish Feeney, carried.**

Eva to update the account management plan per motions.

c) Booksale: Celia to contact some past board members and find a suitable date.

8. Next Meeting: June 29, 2023 at 6 pm

9. Adjournment: **8:22 pm Trish.**