



Annual General Meeting
April 6, 2023 Minutes
Approved March 18, 2024

Present: Mayor Suzan Hewat, Area D Director Aimee Watson, Ellen Watters, Catherine Whitehead, Dianne Wilton, Mike Strong, Stephanie Judy.
Trustees: Anne Heard, John Whitehead, Margaret Wanke, Celia Cheatley, Leah Honkanen, Trish Feeney.
Staff: Eva Kelemen (secretary)
Regrets: Molly Leathwood, Village Rep

Quorum is met

Call to order: 7:03 pm

1. Land Acknowledgements: Anne Heard welcomed everyone and acknowledged that the land we live on and access library services from is the traditional and unceded territory of the Ktunaxa, Syilx (Okanagan), and Sinixt Nations.
2. Approval of Agenda: **Motion to approve the agenda. Suzan Hewat / Celia Cheatley / carried.**
3. Minutes of 2022AGM: **Motion to approve the minutes from the March 16, 2022 AGM. John Whitehead/ Trish Feeney/ carried.**
4. Business Arising from Minutes: **none**
5. Chairperson's Report (attached): Anne summarized that 2022 was a year of catching up, getting back to a new normal and continuing projects on the KDPL strategic plan. A new library card with the new logo was launched. The library received a BC COVID Relief & Recovery Grant that helped staff catch up with deferred projects, introduced a temporary Saturday position, and made it possible to return to 28 open hours with the improved staffing plan. A partnership with CBAL (funded by CBT) to run a digital learning lab started Oct. 2022 and will run to June 2023. Our planning committee worked with Carscadden Stokes McDonald Architects from Dec 2021-Sept 2022 to further the design of the future library to be carbon neutral and energy efficient with input from electrical, mechanical, and structural engineers and to obtain a more accurate class B costing. We are delighted with the final product and presented it to the community on September 21. Fundraising events included a 2nd online auction, a virtual visit from Terry Fallis, and in-person visit from Iona Whishaw, the Sambulyan Canoe experience, a Roaring 20's Gala with a silent auction, and the Perimeter Plaque Challenge. Anne thanked staff, volunteers and members of the planning and fundraising committees. **Motion to receive the chairperson's Report. Ellen Watters/ John Whitehead/ carried.**
6. Financial Report (attached): Eva went through the financial statement page by page. Highlights: deferred income was higher than usual due to the multi-year plan with the BC COVID Relief & Recovery & Emergency grant of \$28,690 received in 2022. One third of the grant was spent on projects in 2022. Revenues and expenditures mostly returned to normal in 2022 (eg – resumed typical capital expenditure; booksale revenue is closer to

normal) The statement of revenue and expenditure appears to be overspent by \$13,512. However, if the New Library Project (NLP) is removed from the operating budget, then the statement has a surplus of \$3,789. The NLP did not have a profit in 2022 mostly due to new architectural design (\$80,410) outweighing the revenue. A donation of \$50,000 was received in 2021 for the new design project. Eva noted that donations for NLP are received by the library and by the Village. In 2022, a second donation of \$100,000 was received from the Pearson Family by the Village of Kaslo. By December 31, 2022, donations, grants, and fundraising events raised \$675,557 towards the New Library Project with \$277,747 available for the construction phase (and growing) after subtracting expenses (land purchase, design, minimal fundraising expenses). Eva thanked Suzan Hewat and Minichiello & Company for all their work in 2022.

Motion to receive the financial report. Anne Heard/ Celia Cheatley/ carried.

Motion to adopt the 2022 Financial Statements. Leah Honkanen/ Trish Feeney/ carried.

7. Library Director's Report (attached): Eva reported: With support from the BC COVID Relief & Recovery & Emergency Grant and after several rounds of scheduling & re-scheduling during the pandemic, we finally arrived at a schedule (hours & staffing) that returns to pre-COVID hours (28 hrs/wk) but works better for the community and operations. From Tuesday-Thursday we open from 10 am to 6 pm allowing for preferred early hours plus after school/work hours. On Saturdays we're open from 11 am – 3 pm allowing for Family Storytime before regular services begin. Sabrina Edwards was hired to be the second Auxiliary staff in 2022 and then promoted to Library Assistant in August to work on Saturdays. Our return to normal hours is also (in part) made possible thanks to the popular Wednesday afternoon Digital Lab partnership with Columbia Basin Alliance for Literacy (CBAL) that runs to June 2023. These supports were incorporated in the 5-year operating budget so that the new hours and other improvements are sustainable in the long term. New library card registrations increased by 24% since pre-COVID 2019 numbers. Circulation of materials is returning to normal. Programs were a mix of kits, ZOOM gatherings, in person events, or both in person and ZOOM using our new OWL technology. There were 84 events with 737 participants. Eva thanked grant funders and program partners for their support. Eva also thanked staff & volunteers for all their excellent work in 2022. **Motion to receive the library director's report. Ellen Watters / John Whitehead / carried.**
8. Elections: Before going on to elections, Eva took some time on behalf of the board to thank Anne Heard and John Whitehead for serving as trustees for 8 years and recounted the ways they participated to further strategic goals and advocate for the library (attached). Both Anne and John expressed that they enjoyed their work on the KDPL board. Each was presented with a gift from the Libraries Branch ('The Library Book' and a certificate) and one from KDPL (our history book).
 - Anne Heard and John Whitehead have completed the maximum of 8 years of service as KDPL trustees and will step down.
 - Angel Desjarlais resigned on August 22, 2022 and Jen Diosy resigned on December 2, 2022 part way through their first term.
 - Margaret Wanke, Celia Cheatley, and Leah Honkanen are continuing their terms.
 - Molly Leathwood was appointed by the Village in January 2023.
 - Trish Feeney was appointed to the board at the January 2023 meeting and is willing to stand.

Trish Feeney was nominated by Anne Heard and is willing to stand.

Stephanie Judy was nominated by Anne Heard and is willing to stand.

Chair called for nominations allowing sufficient time for them.

There were no more nominations.

MOTION: that the slate of officers be elected by acclamation. Anne Heard / John Whitehead / carried.

9. New Business – items for information only

- a. History Panel – (Eva) The library turned 100 in 2020 but some centennial projects kept getting deferred due to the pandemic operations. This last project – the history panel – was finally ready for unveiling at this AGM. One new piece of history that was not available at the time that our history book was printed last Feb 2022 is a letter from Mrs. Whittaker in 1945 thanking the mayor for the new library location. Elizabeth Scarlett from Kootenay Lake Archives forwarded the letter to Eva and it has been incorporated into the panel. This is significant because there were no records on file from 1939-1952 regarding library history before this. Anne and John unveiled the wrapped panel and thanked Eva for her work on this project.
- b. Building for the next 100 years: Eva provided some updates on the New Library Project (NLP) for 2023. First, the Village applied for the Green and Inclusive Community Building grant in February that will fund 60% of the new library project if successful. If awarded, the recent design expense (\$80,410) would count as part of our contribution. We are grateful to the Langham for sharing their Polar Plunge event with us – it added another \$2,394 towards the NLP. Another \$6,300 has been donated to the NLP since the beginning of January. Director Watson announced that \$75,000 is available for the new library through the Community Works Grant.
- c. BC Enhancement Grant (Anne) – On March 24, 2023, the Ministry of Municipal Affairs announced \$45 million in provincial funding to all 71 public libraries & library support organizations. On March 31, 2023, our library was awarded \$77,156.64 towards enhancing services. The board will develop a plan for best use of funds.

10. Adjournment: **Suzan Hewat 7:04 pm**