

Present: Celia Cheatley, Leah Honkanen, Margaret Wanke, Donna Gibbons, Molly Leathwood – Village Representative, Trish Feeney, Eva Kelemen (recorder)

Regrets: Stephanie Judy,

1. Call to Order: **4:05 pm**
2. Territorial Acknowledgement: *We acknowledge that the land on which we gather today for library business is the traditional and unceded territory of the Ktunaxa, Syilx, and Sinixt Nations.*
3. Approval of Agenda: **Motion to approve the agenda with the addition of 6-g Directors' insurance. Leah/ carried.**
4. Approval of Minutes: **Motion to approve the minutes from June 20, 2024. Molly/ carried.**
5. Correspondence:
 - a) none
6. Business Arising:
 - a) Email motions: none
 - b) New Library Project (NLP) - Strategic Plan Priority
 - i. Grant opportunity: (Margaret & Eva) Green and Inclusive Community Buildings announced a third intake this summer. We are updating the qualitative answers & budget. This will be reviewed by CAO Baker and presented for approval by Village Council on October 8 for submission ahead of the October 16 due date. The Class B costing was updated by September 17 for more accurate 2024 figures.
Motion to pursue the third intake of the Green and Inclusive Community Buildings grant. Margaret/ carried.
Motion to defer the Expression of Interest project. Donna/ carried.
 - ii. Fundraising committee: To date, we have raised \$795,917 via donations, grants, and fundraising events. After expenses (land, designs), we have nearly \$400,000 to put towards construction. Eva will send an update to the committee and request ideas for a fall/winter fundraiser. Eva will also update the progress poster for the website, billboard, and library display.
Motion to designate \$94,320 plus interest earned from the Enhancement Grant towards the new library project. Margaret/ carried.
 - c) Board recruitment (Strategic plan priority): tabled to November meeting
 - d) Ministerial approval of lease – The Libraries Branch indicated that the new lease is in process of being approved ahead of the October 1 renewal date. An informal confirmation will be followed by a formal confirmation letter signed by the Minister.
 - e) Emergency Preparedness- tabled
 - f) Boards as employers (Leah) – tabled

- g) Directors' insurance – Donna will follow up with provider regarding questions on the application form.

7. Reports:

- a) Financial—(August comparative statement attached) Provincial grants arrived July 3 including a 2024 Enhancement Grant for \$8,025.63. The RDCK/VOK operating grant arrived in August per the approved budget. We are 67% through the year. Donations are at 29% of the budget expectation, Fees at 109%, Fundraising (book sales) at 39%. Wages appear to be overspent – this is due to the wages covered by the Enhancement Grant for operations on Fridays. Collection development spending is nearly done for the year. **Report accepted as presented.**
- b) Library Director –(attached) Highlights: Budget presentation to the NKL Shared Services is on Oct 21. Celia and Eva to attend. We are on a waiting list for the CBT Student Works program as it is oversubscribed. CBAL will partner with KDPL once again to provide Digital Literacy Sessions twice a month on Thursdays from Oct-June. BCLTA is offering Trustee circles and workshops this fall. I was unable to attend the BCLA hosted Community ReconciliAction webinar due to technical difficulties but will review the recording and report back for the October meeting. **Report accepted as presented.**
- c) Program Coordinator –(attached) Highlights: it was great fun to see children searching for items on the scavenger hunt list for Summer Reading Club and to see them build their pendants with new beads each week. This week, a 3-session pottery workshop with Sarah Lawless will finish. Adult workshops are in demand as can be seen by a waiting list that is as long as the registration list. Angela will put up an Accessibility display at the Legion on the 27th. As part of succession planning and to address scheduling issues, Sabrina will be hired to run youth programs via KULYN to Sabrina. Eva to update the letter of appointment to reflect this. **Report accepted as presented.**
- d) Kootenay Library Federation (KLF)- Donna looks forward to working with the Human Rights Commission to enhance what the KLF does. The 2024 KLF wage survey results have been shared and are available on request. Interest from investing the KLF Enhancement Grant will be shared out among member libraries to build Indigenous collections. We have already ordered a couple of titles to support the upcoming Indigenous Beading and Bookclub program at our library this fall. Donna has registered for a Succession Planning workshop hosted by the library federations on October 3rd. The workshop will be recorded for continued access, to allow entire boards to watch together, have discussions and develop plans. **Report accepted as presented.**

8. New Business:

- a) Meeting schedule: Meetings will be moved to the third Monday of each month (excluding July, August, December) unless there is a statutory holiday on that day. In this case, it will be the fourth Monday.
- b) Terms: The Enhancement Grant term 111 matures Oct 20.
MOTION: to reinvest term 111 and interest earned into a one-year locked in GIC. Molly/ carried.
- c) NLP History & Progress presentation (PPT) – tabled to next meeting

9. Next Meeting: October 28, 2024 – 4:00 pm via ZOOM.
(Other meeting dates: Nov 18, Jan 20, Feb 24)

10. Adjournment: **5:08 pm Trish**