

Present: Celia Cheatley, Margaret Wanke, Donna Gibbons, Trish Feeney, Eva Kelemen (recorder), and guest Erika Bird, Library Building Committee representative.

Regrets: Stephanie Judy, Leah Honkanen, Molly Leathwood – Village Representative.

1. Call to Order: **4:02 pm**
2. Territorial Acknowledgement: *We acknowledge that the land on which we gather for library business is the traditional and unceded territory of the Ktunaxa, Syilx, and Sinixt Nations and home to Metis.*
3. Approval of Agenda: **Motion to approve the agenda. Trish/ carried.**
4. Approval of Minutes: **Motion to approve the minutes from September 23, 2024. Trish/ carried.**
5. Correspondence:
 - a) none
6. Business Arising:
 - a) Email motions: none
 - i.
 - b) New Library Project (NLP) - Strategic Plan Priority
 - i. Grant opportunity: The Village submitted our Green and Inclusive Community Buildings federal grant application on our behalf on October 15, 2024.
 - ii. Fundraising committee: We will be selling Nelson Chocofellar bars this month to raise some funds. We have sold 67 Perimeter Plaques to date. The next round of plaques will be ordered in January. Term 111 was reinvested per the September motion. NLP library terms have generated \$5,840 in 2024. The Library Capital Reserve fund held by the Village has earned \$11,894 to Oct 31st. The library board was delighted to learn that the New Library Project received a donation of \$301,058.55 from an anonymous donor on November 4.
 - c) Board recruitment (Strategic plan priority) – tabled. Eva to set up a meeting with Molly, Stephanie, Donna in November.
 - d) Ministerial approval of lease – The process is delayed but should be completed in November.
 - e) Emergency Preparedness- tabled
 - f) Boards as employers (Leah) – tabled. Leah and Eva will meet mid- Nov and report at next meeting.
 - g) Director’s insurance – Donna followed up on questions the board had about the questionnaire. Leah and Eva will submit the form.

7. Reports:

- a) Financial—(September comparative statement) 75% of year completed. Revenue is mostly in with some amounts to defer and undefer per multi-year grant plans at year end. Spending is on target. Collection development orders are nearly complete for 2024. Insurance is paid. **Report accepted as presented.**
- b) Library Director –(no report) Eva was away for most of the days since the last board meeting.
- c) Program Coordinator –(no report)
- d) Kootenay Library Federation (KLF)- Succession Planning Workshop report – Donna will forward the presentation she attended. KDPL is in good shape for succession. It is important to plan for long term succession as well as short term. Eva to review procedures for short term replacement – i.e. monthly tasks. **Report accepted as presented.**

8. New Business:

- a) Terms: Discussion on how to invest large capital donation. **Motion to donate the \$301,058.55 to the Library Capital Reserve held by the Village of Kaslo. Margaret/ carried.**
- b) NLP History & Progress: A updated PowerPoint was presented to the group by Eva and Margaret. The library board thanked Erika Bird for attending the presentation. Margaret & Eva to work on Operating costs to run a new library for discussion at the next meeting.

9. Next Meeting: November 25, 2024

10. Adjournment: **6:00 pm Trish.**